

NOTICE:

**IPOPIF SPECIAL ELECTION
FOR THE VACANT ACTIVE MEMBER TRUSTEE SEAT
TO COMPLETE THE TERM OF OFFICE
THROUGH DECEMBER 31, 2024**

INFORMATION ABOUT THE NOMINATION PERIOD FOR CANDIDATES

NOMINATION PERIOD WILL BE JUNE 26, 2023 TO AUGUST 4, 2023

Please refer to this information as a guide to assist with the completion of the nomination process for an eligible Article 3 active member to be considered as a candidate to be elected to the vacant Active Member trustee seat on the IPOPIF Board of Trustees.

Please note that this is a reference guide only.

Please refer to the Election Policy (PP-2020-03) for complete information on the nomination and election process. The amended Election Policy for the Special Election will be adopted by the Board of Trustees at their regular meeting on July 21, 2023.

Additional information about the Special Election Procedure will follow the July 21, 2023 meeting.

Please check the IPOPIF website (www.ipopif.org) for the latest information.

Please refer any questions to: info@ipopif.org

A. INTRODUCTION

1. For the election of the permanent trustees, the Board of Trustees shall administer all elections. (40 ILCS5/22B-116)

B. DEFINITIONS

1. The terms "Fund," "Board," "Board of Trustees," or "Pension Board" shall refer to the Board of Trustees of the Illinois Police Officers' Pension Investment Fund (IPOPIF) created by 40 ILCS 5/22B-101 et seq.
2. The term "Participating pension fund" means any pension fund established pursuant to 40 ILCS 5/3 that will or has transferred securities, funds, assets, and moneys, and responsibility for custody and control of those securities, funds, assets, and moneys, to the Fund.
3. The term "**active member**" shall refer to an active police officer participating in an Article 3 Pension Fund.

C. NOMINATION OF CANDIDATES OF THE BOARD OF TRUSTEES

1. At the **June 9, 2023** meeting of the Board of Trustees, the Executive Director shall advise the Board of Trustees of the members and the categories of the trustee seats for whom the election is required.
2. The Board of Trustees shall set the opening of the nomination process for **June 26, 2023**, and the closing date of **4:30 p.m. Central Time on August 4, 2023**, for when the completed nomination petitions shall be received by the Executive Director or authorized agent.
3. All nominations for election shall be conducted with a paper nomination process and will be available on the IPOPIF website (www.ipopif.org) for downloading by any potential candidate.
4. Each petition for an elected trustee shall be executed as follows, **per (40 ILCS5/22B-116(b))**:
 - a. for **trustees to be elected by active participants**, by at least 400 participants.
 - i. **Active member trustee** nomination petitions will be available on the IPOPIF website (www.ipopif.org).
5. Each petition page will allow for up to ten signatures and will be required to include the Circulator's name and original signature along with a Notary stamp and seal.
6. Any qualified candidate that is interested in participating in the election for a Board Trustee seat will be required to obtain a nominating petition from the IPOPIF website (www.ipopif.org).
 - a. Nomination petitions may be requested at any time during the nomination process but completed nominating petitions **must be received by 4:30 p.m. Central Time on August 4, 2023**, in order for a candidate to be considered for the election.
 - b. The interested candidate will be required to provide appropriate contact information to the Executive Director, or authorized agent on a Statement of Candidacy form, which will be available on the IPOPIF website (www.ipopif.org) for downloading by any potential candidate.

- c. This contact information will be confidential and will be used solely to assist the IPOPIF in the conduct of the nomination and election process.
7. The nomination petition filing period will close at **4:30 p.m. Central Time on August 4, 2023 and must be received at the IPOPIF office.** At this time, the Fund's Executive Director and/or authorized agent will examine the nomination petitions from each class for accuracy and verify that each nominating petition contains the required number of respective electoral signatures.
 - a. Candidates who fail to furnish the required number of eligible signatures will be disqualified.
 - b. Only electors of the specific class of trustee are qualified to sign the nominating petition(s) candidates within their respective class. **The individuals signing the nominating petition must be members of the eligible electing class at the time they sign the petition.**
 - c. Qualified electors may sign a nominating petition for more than one candidate in each election but may not sign any nominating petition more than once.

D. CANDIDATE BALLOT AND BIOGRAPHICAL STATEMENTS

1. The candidate may submit a *short ballot designation* that will be printed on the official ballot along with the candidate's name.
 - a. Such designation shall be limited to the candidate's title, office, employment classification or similar position held by the candidate.
 - b. This designation shall not be more than forty (40) characters in length, including spaces. If the ballot designation submitted by the candidate exceeds the foregoing space limitation, no ballot designation shall be printed for that candidate.

2. The candidate may submit a *biographical candidate statement* that will be included with the official ballot packet. The biographical candidate statement shall be no more than four hundred (400) words in length and must be contained on a single sheet of 8 ½ by 11-inch paper and shall be of camera-ready quality. Candidates may submit an electronic version of the statement to the Executive director or authorized agent.
 - a. The Executive Director shall not edit a biographical candidate statement and will have sole authority to exclude a candidate statement provided the Executive Director can articulate the reasons for taking this action.
 - b. The Executive Director shall notify the candidate of the decision to exclude the candidate statement and shall provide the reason(s) for the decision.
 - c. A candidate shall be permitted to re-submit a candidate statement during the nomination process but in no case will a statement be accepted after the close of the nomination period.
3. The candidates' biographical statement will be included with the official ballot packet. The Fund shall determine the format of the biographical statement and may condense all biographies into one sheet. The Fund will not respond to requests for biographical candidate statements to be mailed to requesting parties.

E. PROCEDURES FOR APPROVING CANDIDATES AND THE ELECTION PROCESS

1. At the meeting of the Board of Trustees on **September 15, 2023**, the Executive Director of the Fund shall advise the Board of Trustees of Trustees of the results of the nomination process and identify the candidates that are qualified for the election. The Board of Trustees of Trustees shall vote to approve the candidates and authorize the initial election process for the Board election.

F. TIMELINE FOR THE 2023 SPECIAL TRUSTEE CANDIDATE NOMINATION PROCEDURE

- June 9, 2023
 - Board of Trustees Regular Meeting
 - Declaration of the vacant trustee position and approval of the opening of the Election Process
- June 26, 2023 – August 4, 2023
 - Nomination Period for Candidates is open.
- July 21, 2023
 - Board of Trustees approval of revised Election Policy
- August 4, 2023
 - Nomination Period Closed
- August 14 -17 , 2023
 - Nomination Challenge Period for Candidates
- August 21-29, 2023
 - Nomination Challenge Determination Period
- September 1, 2023
 - Nomination Challenge Decision Date
- September 15, 2023
 - Board of Trustees Regular Meeting
 - Review findings of Nomination Challenge Decision by Conflict Counsel, if necessary
 - Approval of candidate(s) and appropriate action to begin election ballot process, if necessary.

G. SPECIAL TRUSTEE ELECTION NOMINATION PROCESS FORMS

1. ACTIVE MEMBER Candidate Petition
2. ACTIVE MEMBER Statement of Candidacy

ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND

STATEMENT OF CANDIDACY ACTIVE OFFICER REPRESENTATIVE TRUSTEE

A Candidate for the Active Officer Trustee position must complete this information form and return it to the Illinois Police Officers' Pension Investment Fund's (IPOPIF) mailing address or email address listed below. Please return the completed document at your earliest convenience, *and no later than 4:30 p.m. (Central Daylight Time) on August 4, 2023.*

This information will be used solely by IPOPIF to communicate with the Candidate during the nomination and election process.

CANDIDATE INFORMATION ACTIVE OFFICER REPRESENTATIVE TRUSTEE

First Name

Last Name

Name to be Printed on Ballot

Home or Work Street Address

Home or Work City/State/Zip Code

(_____)

Home Phone Number

(_____)

Mobile Phone Number

Email Address

Participating Article 3 Pension Fund

NOTE: Candidates must complete the information in its entirety and return the form to:

Illinois Police Officers' Pension Investment Fund
456 Fulton Street, Suite 402
Peoria, IL. 61602

OR:

Email: info@ipopif.org

Subject Line: Active Officer Statement of Candidacy – INSERT FULL NAME

BALLOT DESIGNATION

The candidate may submit a *short ballot designation* that will be printed on the official ballot along with the candidate's name.

- Such designation shall be limited to the candidate's title, office, employment classification or similar position held by the candidate.
- This designation shall not be more than forty (40) characters in length, including spaces. If the ballot designation submitted by the candidate exceeds the foregoing space limitation, no ballot designation shall be printed for that candidate.

ENTER BALLOT DESIGNATION BELOW:

By signing below, I hereby certify that the preceding information and statements are true. I acknowledge that I have received, reviewed, and understand the IPOPIF Election Policy (Rules) and completed the Nomination Petitions as required by the Rules in order to be eligible for the Election Ballot.

Today's Date: _____ Signature: _____

**ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND
ACTIVE MEMBER TRUSTEE CANDIDATE PETITION**

We, the undersigned, qualified voters and members of an Article 3 Police Pension Fund and an **ACTIVE POLICE OFFICER** do hereby petition that the following named person shall be a Candidate for election as an **ACTIVE MEMBER TRUSTEE** to be voted for at the Illinois Police Officers' Pension Investment Fund Election to be held on **October 11, 2023**.

NAME: <hr/>		<p align="center">ACTIVE MEMBER TRUSTEE FOR THE ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND</p>	
ADDRESS: <hr/>			
VOTER/OFFICER'S SIGNATURE	VOTER/OFFICER'S PRINTED FULL NAME	POLICE PENSION FUND STREET ADDRESS	CITY,TOWN, OR VILLAGE
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

State of Illinois)
) SS
 County of _____)

I, _____, (Circulator's Name) do hereby certify that the signatures on this sheet were signed in my presence, are genuine, and that to the best of my knowledge and belief the persons so signing were at the time of signing the petition **ACTIVE POLICE OFFICERS OF AN ARTICLE 3 PENSION FUND**, and their respective Pension Fund addresses are correctly stated, as above set forth.

 (Circulator's Signature)

Signed and sworn to (or affirmed) by _____ before me, on _____
 (Name of Circulator) (Insert Month/Day/Year)

Notary Stamp/Seal:

 (Notary Public's Signature)